

1. INVITATION FOR BIDS (IFB) & NOTICE INVITING BIDS (NIB)

Reference No.: F3.9(478)/RISL/Store/2025-26/ **4731**

Dated: **17-11-2025**

Unique bid No.: **RIS2526SS0B00053**

Name & Address of the Procuring Entity	• Name: Managing Director • Organisation: RajCOMP Info Services Limited (RISL) • Address: First Floor, Yojana Bhawan, C-Block, Tilak Marg, C-Scheme, Jaipur-302005 (Rajasthan)
Name & Address of the Project Officer In-charge (POIC)	• Name: Sh. Mehendi Abbas • Designation: System Analyst (Joint Director) • Address: First Floor, Yojana Bhawan, C-Block, Tilak Marg, C-Scheme, Jaipur-302005 (Rajasthan) • Email: mehandi.abbas@rajasthan.gov.in
Subject Matter of Procurement	RFP for Rate Contract for Providing Premium & Executive Lunch/ Dinner, Refreshment during Workshop/ Training/ Meeting organised by RISL for one year
Bid Procedure	Single-stage: Two part (envelop) open competitive Bid procedure
Bid Evaluation Criteria (Selection Method)	Item wise Least Cost Based Selection (LCBS)-L1
Websites for downloading Bidding Document, Corrigendum's, Addendums etc.	• Websites: https://sppp.rajasthan.gov.in, https://www.doitc.rajasthan.gov.in, https://risl.rajasthan.gov.in • Bidding document fee: Rs. 1,000/- (Rupees One Thousand only) in Demand Draft in favour of "Managing Director, RISL" payable at "Jaipur".
Estimated Procurement Cost	Rs. 6.00 lacs (Rupees Six Lakh only)
Bid Security and Mode of Payment	• Amount (INR): 2% of the estimated procurement cost, 0.5% for S.S.I. of Rajasthan, 1% for Sick Industries, other than S.S.I., whose cases are pending with Board of Industrial & Financial Reconstruction. • Mode of Payment: Banker's Cheque or Demand Draft or Bank Guarantee (in specified format), of a Scheduled Bank in favour of "Managing Director, RISL" payable at "Jaipur"
Period of Sale of Bidding Document (Start/ End Date)	• Start Date: 17/11/2025 at 5:00 PM • End Date: 05/12/2025 at 3:00 PM
Manner, Place & Deadline for submission of Bids	• Manner: Manual Bid Submission • Place: RISL, First Floor, Yojna Bhawan, C-Block, Tilak Marg, C-Scheme, Jaipur • Deadline: 05/12/2025 at 4:00 PM
Submission of Bid Document Fee and Bid Security	• Upto 05/12/2025 till 4:00 PM
Date/ Time/ Place of Technical Bid Opening	• Date: 05/12/2025 at 5:00 PM • Place: RISL, Board Room, First Floor, Yojana Bhawan, C-Block, Tilak Marg, C-Scheme, Jaipur-302005 (Rajasthan)
Date/ Time/ Place of Financial Bid Opening	Will be intimated later to the Technically qualified bidders

Bid Validity	90 days from the bid submission deadline
Note: 1) Bidder (authorised signatory) shall submit their offer offline formats both for technical and financial proposal. However, DD for Bid Document Fees should be submitted physically at the office of Tendering Authority as prescribed in NIB and scanned copy of same should also be attached along with the technical Bid/ cover. 2) In case, any of the bidders fails to physically submit the Banker's Cheque/ Demand Draft for Bid Document Fees as per NIB, its Bid shall not be accepted. 3) The procuring entity reserves the complete right to cancel the bid process and reject any or all of the Bids. 4) No contractual obligation whatsoever shall arise from the bidding document/ bidding process unless and until a formal contract is signed and executed between the procuring entity and the successful bidder. 5) Procurement entity disclaims any factual/ or other errors in the bidding document (the onus is purely on the individual bidders to verify such information) and the information provided therein are intended only to help the bidders to prepare a logical bid-proposal. 6) The provisions of RTPP Act 2013 and Rules thereto shall be applicable for this procurement. Furthermore, in case of any inconsistency in any of the provisions of this bidding document with the RTPP Act 2013 and Rules thereto, the later shall prevail.	


SA (Joint Director)
& OIC(Store), RISL